

## DIRECTOR, FINANCE & ACCOUNTS

\$9,401,821-\$12,644,404

The Betting Gaming & Lotteries Commission (BGLC), the statutory body responsible for regulating Jamaica's gaming industry, is seeking a highly experienced and results-oriented finance professional to lead its Finance & Accounts Division in the role of **Director, Finance & Accounts**.

### THE ROLE

Reporting directly to the Executive Director, the **Director, Finance & Accounts** will oversee the Commission's financial management framework, ensuring compliance with Government of Jamaica (GoJ) regulations, the Financial Administration and Audit (FAA) Act, and Public Bodies Management and Accountability (PBMA) Act. The role includes responsibility for budget planning and execution, financial reporting, risk management, audit coordination, investment management, and stewardship of the Commission's financial resources.

### KEY RESPONSIBILITIES

- Lead the Finance & Accounts Division, ensuring effective financial systems and controls.
- Direct the preparation of the Commission's annual budget, financial reports, and operational plans.
- Monitor financial compliance with GoJ regulations, IFRS, and internal policies.
- Manage the Commission's investment portfolio, balancing risk and return.
- Oversee payroll, expenditure management, and revenue inflows.
- Represent the Commission in financial matters with the Ministry of Finance, auditors, banks, and other stakeholders.
- Participate in internal and external committees and working groups relating to finance, risk management, or other areas of responsibility as assigned.
- Participate in the review and development of policies and procedures to ensure compliance with finance, regulatory, and governance standards.
- Coordinate external and internal audits, ensuring timely resolution of audit queries.
- Provide strategic financial advice to the Executive Director and Board on funding policies, risk management, and resource allocation.
- Provide oversight of the Commission's Pension Scheme, ensuring accurate financial reporting, compliance with governance requirements, and proper accountability within the Commission.
- Lead and develop the Finance team, ensuring succession readiness, capacity building, and performance excellence.

### APPLICANT MUST HAVE:

- Master's Degree in Accounting or ACCA designation.
- Practicing Chartered Accountant designation.

- Minimum of five (5) years' progressive senior management experience in accounting and budgeting within the Public Sector.
- Strong knowledge of GoJ financial regulations, FAA Act, PBMA Act, and procurement guidelines.
- Demonstrated experience in financial strategy, reporting, and risk management.
- Proven ability to manage audits, compliance, and stakeholder relationships.
- Advanced expertise in financial management, accounting, and reporting.
- Strong analytical, problem-solving, and decision-making skills.
- Proven leadership, coaching, and team development capabilities.
- Integrity, accountability, and commitment to service excellence.
- Excellent communication and stakeholder engagement skills.
- Demonstrated ability to manage multiple priorities under pressure.

## **APPLICATION PROCESS**

Interested applicants must submit a detailed résumé and cover letter addressed to:

**Director, Human Resources & Administration**

Human Resources & Administration Division  
Betting Gaming & Lotteries Commission  
78cef Hagley Park Road  
Kingston 10

**Submit application at: <https://tinyurl.com/DirectorFA>**

**Application Deadline: October 24, 2025**

We thank all applicants for their interest; however, only shortlisted candidates will be contacted.