



REQUEST FOR PROPOSALS

The Betting Gaming & Lotteries Commission invites proposals from qualified firms to provide **Event Management Services** for a public event scheduled for December 2018.

Bidders must possess a valid Tax Compliance Certificate/Tax Compliance Letter and be registered with the National Contracts Commission (NCC) in the event planning specialist service category.

Interested eligible bidders may obtain further information by contacting:

Miss Antoinette Phillips
Procurement Officer
Betting Gaming & Lotteries Commission
78CEF Hagley Park Road, Kingston 10
Telephone: (876) 630-1353
Email: procurement@bglc.gov.jm

To participate, **bidders must be registered on the GoJ Electronic Procurement System at www.gojep.gov.jm**. Tender documents will be available for download from this website on **May 14, 2018**. For assistance with registration and how to download tender documents, please contact the Procurement Unit, Ministry of Finance & the Public Service at (876) 932-5220/932-5205/932-5253.

Proposals should be uploaded in PDF form to **www.gojep.gov.jm** by **2:00 p.m. on Monday, June 4, 2018**. Late bids will be rejected by the system.

All requests for clarification should be submitted through the e-GP no later than **May 28, 2018**.